



ANNAMALAI UNIVERSITY
Directorate of Distance Education
118-M.A. PUBLIC ADMINISTRATION (E/M)
Third Semester
Academic Year: 2022 – 2023
Assignment Topics

This booklet contains assignment topics for the **Third** semester. Students have to write and submit assignments for **FOUR** papers as per the instructions given below:

1. Assignments should be in the own handwritten of the student concerned and not type-written or printed or photocopied.
2. Assignments should be written on A4 Paper on one side only.
3. All assignments (with enrolment number marked on the top right hand corner on all pages) should be put in an envelope with superscription “**M.A. Public Administration Assignments**” and send to **The Director, Directorate of Distance Education, Annamalai University, Annamalai Nagar – 608 002 by Registered Post.**
4. No notice will be taken on assignments which are not properly filled in with enrolment number and the title of the papers.
5. Students should send full set of assignments for all papers partial assignments will not be considered.

Assignment Instructions

Write assignments on **FIVE** questions in each paper. For each question the answer should not exceed 4-pages. Each assignment carries 25 marks (5 questions x 5 marks = 25). You are expected to write **FIVE questions for every subject (Course).**

Dates to Remember

Last Date for submission : **01.11.2022**
Last Date for submission with late fee ` **300/-** : **15.11.2022**
Assignments sent after **15.11.2022** will not be evaluated

Dr. R. SINGARAVEL
Director

ASSIGNMENT TOPICS
SEMESTER – III:

(5x5=25)

COURSE-3.1: 118E2310: HUMAN RESOURCE ADMINISTRATION

1. Elucidate the meaning, nature, scope and Importance of Human Resource Administration
2. Evaluate the Techniques of Human Resource Administration.
3. Analyze the theories of motivation.
4. Write an essay on types of leadership.
5. Give an account of Inter Personal Behaviour.

(5x5=25)

COURSE-3.2: 118E2320: PUBLIC FINANCIAL ADMINISTRATION

1. Write an essay on Administration and Finance.
2. Evaluate the Reforms in Financial Management in India.
3. Elucidate the meaning of Performance Budgeting and its Advantages.
4. Highlight the role and significance of Estimates Committee.
5. Bring out the powers and functions of The Comptroller and Auditor General of India.

(5x5=25)

COURSE-3.3: 118E2330: LABOUR WELFARE ADMINISTRATION

1. Trace out the evolution of Labour Welfare Administration.
2. Examine the Theories of Labour Welfare.
3. Elucidate the need of Industrial Safety and significance of Labour Motivation.
4. Give an account of Labour Unions and Labour Welfare.
5. Write in details about the Issues in Labour Welfare Administration.

(5x5=25)

COURSE - 3.4: 118E2340: DEVELOPMENT ADMINISTRATION

1. Elucidate the Meaning, Nature, Scope and Evolution of Development Administration -
2. Analyze the Development Planning.
3. Write an essay on People's Participation and development administration.
4. Examine the The Panchayat Raj and the Citizen.
5. Evaluate the Integrated Rural Development Programme.
